

Criminal Justice Research Center Application Instructions and Policies for Faculty Seed Grants

Instructions

This application form is also available on our website: <http://cjrc.osu.edu/research/grant-proposals.html>.

Full application must include:

1. Completed cover page (please use our cover page document at the end of this document, and add an additional page if there are more than two applicants on the project);
2. An abstract that describes the project in brief;
3. Project Description (not to exceed 6 pages) that includes the following:
 - a. the nature and scope of the project;
 - b. how the project will contribute to knowledge in the crime and justice field, including its policy-relevance;
 - c. the general data and methodology to be used or gathered;
 - d. the prospects for external grant proposal submission, including likely sponsors and possible target dates; and
 - e. the results of any prior small grant support from CJRC;
4. References;
5. Budget and Budget Justification;
6. Short Curriculum Vitae (CV) for all applicants (approximately 2 pages).

Send the full application to the email or physical address. The CJRC review committee will carefully review all submitted applications when received. This is an open call for applications.

Policies

CJRC Grant Recipient Responsibilities

- We expect grant recipients to be willing to present their work at a CJRC seminar. The presentation may involve the work in progress or findings from a more complete project.
- Publications or reports resulting from seed grants or collaboration projects should acknowledge support from the Criminal Justice Research Center.

- Expenditures must fall within and abide by the approved budget. The seed grant may be used for funding student positions (i.e., GRAs), meetings with outside visitors/consultants, related consultant fees, data acquisition for the project, pilot projects, software purchasing and development related to the project, and other associated costs.
- At the completion of the project or at the end of the first year of the project, whichever occurs first, investigators must submit a progress report to CJRC, describing accomplishments to date (e.g., completed papers, grant applications, etc.), budget expenditures, and future research plans. The investigators also must have an in-person meeting with the CJRC Director to discuss the progress report and specific details of further grant proposals based upon their CJRC-funded research.
- **Seed grants are expected to support projects with a goal of producing a successful external grant application.** CJRC grant recipients are expected to include the Center on the expenditure allocation for Facilities & Administrative (F&A) costs on proposals for external funding related to or stemming from CJRC support. **Grant recipients are required to give a portion of indirects (e.g. 10 to 20 percent) from future, external grants based on CJRC seed grant-funded research.** The specific level of expenditure allocation (on the ePA-005) will depend upon the levels and kinds of support provided, and will be agreed upon by the CJRC director and the investigator's department chair. Researchers should contact the CJRC Director, Dana Haynie (haynie.7@osu.edu) for further information and to discuss the allocation.

Evaluation of Proposals

- Grant proposals will be evaluated by a sub-committee of CJRC's Oversight Committee. The evaluation will be based upon the proposals' (a) quality; (b) potential for fostering collaborative, inter- or multi-disciplinary and policy-relevant crime and justice research; and (c) potential for generating external funding.
- University regulations require that most research using human subjects have the approval of the appropriate review committee prior to the start of the project. University guidelines and application forms for research with human subjects may be requested from the Office of Research Risks Protection (688-8457). It is the responsibility of the principal investigator(s) to comply with applicable regulations before funding will be awarded.

(continued on next page)

Submit proposals electronically to Dana Haynie at Haynie.7@osu.edu or Christopher Yanai at Yanai.7@osu.edu or by mail at:

Criminal Justice Research Center
The Ohio State University
202 Townshend Hall
1885 Neil Ave.
Columbus, OH 43210

For additional information contact Dana Haynie (247-6379 or haynie.7@osu.edu) or Christopher Yanai (688-8685 or yanai.7@osu.edu).

Thank you for your interest in CJRC's faculty seed grants award program. We look forward to receiving your application.

**The Criminal Justice Research Center
Faculty Seed Grant Proposal
2018**

Cover Page

Proposed Project Title: _____

Amount Requested: _____

Applicant's Full Name: _____

College: _____

Department: _____

Current Title and Position: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Email address: _____

Applicant's Signature: _____

Co-Applicant's Full Name: _____

College: _____

Department: _____

Current Title and Position: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Email address: _____

Co-applicant's Signature: _____